

BOARD OF SUPERVISORS MEETING MINUTES

Monday, April 14, 2025 4:00 p.m.

1. **CALL TO ORDER** – Chairman Jeff Zariczny called the meeting to order and led with the Pledge of Allegiance at 4:00 PM.
 - 1.1. *Present:* Chairman Jeff Zariczny, Vice-Chairman David Gee, Board member Vince Duckett, Police Chief Jason Peters, Secretary-Treasurer Emily Onuffer, Road Foreman Joe Papalia.
 - 1.2. *Absent:* Solicitor Andrea Stapleford
 - 1.3. *Guests in attendance:* Yvonne Ingerson
 - 1.4. Public Comment: Yvonne requested an update on the nuisance complaint filed on 41 Hillside Dr. Chief Peters informed her that the nuisance complaint was filed, but follow-up pictures were not taken. He assured her he would get them done.
2. **REVIEW OF PREVIOUS MINUTES**

Motion to approve the March 24, 2025 meeting minutes.

ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed
3. **BILLS AND ACTION FOR PAYMENT**

Motion to approve the bills for payment between March 24-April 14, 2025 totaling \$99,371.53; \$35,364.01 from the General Fund and \$64,007.52 from the ARP fund.

ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed.
4. **COMMUNICATION**
 - 4.1. Communication
 - 4.1.1. 1st quarter pension plan statements
 - 4.1.2. Bureau of Unclaimed Property payment
 - 4.1.3. AmeriServ Statement
 - 4.1.4. Hartford Group Renewal
 - 4.1.5. Breezeline Franchise Renewal
 - 4.1.5.1. It was requested that Emily pull the file and review the contract.
 - 4.1.6. Warren State Hospital Act 14 Notice
 - 4.1.7. 2023 Audit Closeout Memo
 - 4.1.8. Highmark Eye Insurance Renewal
 - 4.1.9. Clean-up Day Advertised
 - 4.1.10. Additional Assessment – 103 Dogwood Ln
 - 4.1.11. Trogon Development NPDES Permit Renewal
 - 4.1.12. 2nd Class Township Code – Compensation of Supervisors
 - 4.1.13. Casey Strickland requested time on the next meeting agenda
 - 4.2. Well Permits
5. **TOWNSHIP REPORTS**
 - 5.1. Police Department Report
 - 5.1.1. RESOLUTION 2025-31 Police Vehicle Purchase

Motion to approve the application and purchase of a new police vehicle.

ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed
 - 5.2. Road Crew Report
 - 5.2.1. Highway occupancy ordinance
 - 5.2.1.1. The supervisors agreed that a Highway Occupancy Ordinance should be adopted. Emily and Joe will work to update the language in the example received from Pleasant Township.
 - 5.2.1.2. The road crew has serviced every piece of equipment over the last 3 weeks. Everything is in good working order.
 - 5.2.1.3. Additionally, they have fixed all township yards that had been dug up by the snow plow over the last winter.
 - 5.2.1.4. Joe attended the NWMA Hillcrest project meeting. The authority did not respond well to the supervisors' request to fix all the damage that was done to the roads. The supervisors plan to attend the next NWMA meeting to express their concerns.

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5.2.1.5. The State St project catch basin quotes were accepted

Motion to accept the State Street catch basin quotes.

ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed

5.2.2. Solicitor's Report - The solicitor was not in attendance.

6. UNFINISHED BUSINESS

6.1. Fence ordinance

6.1.1. Jeff and Dave provided notes to Emily who will create the new fence ordinance from the notes provided and present it at the next BOS meeting.

6.2. S State St catch basin quotes – see 5.2.1.5.

6.3. Nuisance updates

6.3.1.1. Masons Mobile City - Jason stopped at MMC to gauge progress and was pleased with what he saw.

6.3.1.2. 100 S State St - Letter was sent but the green postcard has not been received by the township.

6.3.1.3. 677 Jackson Run Rd - Letter was sent but the green postcard has not been received by the township.

7. NEW BUSINESS

7.1. Nuisance files

7.1.1. RESOLUTION 2025-14 Nuisance 514 S State St

Motion to adopt RESOLUTION 2025-14 Nuisance 514 S State St.

ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed

7.1.2. RESOLUTION 2025-15 Nuisance 1580 Jackson Run Rd

Motion to adopt RESOLUTION 2025-15 Nuisance 1580 Jackson Run Rd.

ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed

7.1.3. RESOLUTION 2025-16 Nuisance 1089 Jackson Run Rd

Motion to adopt RESOLUTION 2025-16 Nuisance 1089 Jackson Run Rd.

ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed

7.1.4. RESOLUTION 2025-18 Nuisance 2445 Jackson Run Rd

Motion to adopt RESOLUTION 2025-18 Nuisance 2445 Jackson Run Rd.

ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed

7.1.5. RESOLUTION 2025-19 Nuisance 3096 Jackson Run Rd

Motion to adopt RESOLUTION 2025-19 Nuisance 3096 Jackson Run Rd.

ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed

7.1.6. RESOLUTION 2025-20 Nuisance 1500 Jackson Run Rd

Motion to adopt RESOLUTION 2025-20 Nuisance 1500 Jackson Run Rd.

ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed

7.1.7. RESOLUTION 2025-20 Nuisance 3296 Jackson Run Rd

Motion to adopt RESOLUTION 2025-21 Nuisance 3296 Jackson Run Rd.

ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed

7.1.8. RESOLUTION 2025-22 Nuisance 33 Lucks Ln

Motion to adopt RESOLUTION 2025-22 Nuisance 33 Lucks Ln.

ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed

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- 7.1.9. RESOLUTION 2025-23 Nuisance 101 Jackson Run Rd
Motion to adopt RESOLUTION 2025-23 Nuisance 101 Jackson Run Rd.
ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed
- 7.1.10. RESOLUTION 2025-24 Nuisance 4536 Jackson Run Rd
Motion to adopt RESOLUTION 2025-24 Nuisance 4536 Jackson Run Rd.
ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed
- 7.1.11. RESOLUTION 2025-25 Nuisance 3 Berry St
Motion to adopt RESOLUTION 2025-25 Nuisance 3 Berry St.
ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed
- 7.1.12. RESOLUTION 2025-26 Nuisance 6 Moore Dr #206
Motion to adopt RESOLUTION 2025-26 Nuisance 6 Moore Dr #206.
ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed
- 7.1.13. RESOLUTION 2025-27 Nuisance 4 Moore Dr #20
Motion to adopt RESOLUTION 2025-27 Nuisance 4 Moore Dr #20
ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed
- 7.1.14. RESOLUTION 2025-28 Nuisance 1770 Market St
Motion to adopt RESOLUTION 2025-28 Nuisance 1770 Market St.
ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed
- 7.1.15. RESOLUTION 2025-29 Nuisance 1000 Yankee Bush
Motion to adopt RESOLUTION 2025-29 Nuisance 1000 Yankee Bush.
ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed
- 7.1.16. RESOLUTION 2025-32 Nuisance 4000 Market St (Mall)
Motion to adopt RESOLUTION 2025-32 Nuisance 4000 Market St (Mall).
ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed
- 7.2. Starbucks update
 - 7.2.1. Plan to open mid-June
- 7.3. RESOLUTION 2025-17 County Liquid Fuels
Motion to adopt RESOLUTION 2025-17 County Liquid Fuels.
ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed
- 7.4. PA and America turn 250 in 2026
 - 7.4.1. Emily to contact the visitor's bureau and search PSATS for things for the township to do.
- 7.5. Audit results
- 7.6. RESOLUTION 2025-30 ARP Funds Expenditures
Motion to adopt RESOLUTION 2025-30 ARP Funds Expenditures.
ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed
- 7.7. Wetmore Cemetery summer maintenance
Motion to pay for mowing once per month at \$100 per completion.
ACTION: Motion made by Dave Gee, second Vince Duckett, --- Motion Passed

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8. PUBLIC COMMENTS

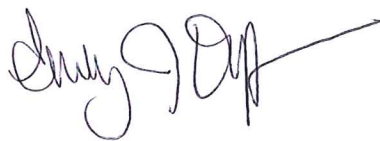
- 8.1. Kirk Foust stopped in to share information around combining fire departments. Rod Brody is a consultant who is available 4/28, 4/29 or 4/30. Kirk to contact Rod to see if 4/28 at 6PM will work.

9. OTHER MATTERS AND BOARD MEMBER COMMENTS

10. ADJOURNMENT

Motion to adjourn.

ACTION: Motion made by Vince Duckett, second by Dave Gee, --- Motion Passed, --- Meeting adjourned at 5:59 PM.

A handwritten signature in black ink, appearing to read "Dave Gee", with a long horizontal stroke extending to the right.