

BOARD OF SUPERVISORS BUDGET MEETING MINUTES

Monday, November 11, 2024 4:00 p.m.

1. **CALL TO ORDER** – Chairman Jeff Zariczny called the meeting to order and led with the Pledge of Allegiance at 4:00 PM.
 - 1.1. *Present:* Chairman Jeff Zariczny, Vice-Chairman David Gee, Secretary-Treasurer Emily Onuffer, Road Foreman Joe Papalia, Attorney Andrea Stapleford, Police Chief Jason Peters
 - 1.2. Not in attendance: Supervisor Vince Duckett
 - 1.3. Public Comment – there were not guests in attendance.

2. REVIEW OF PREVIOUS MINUTES

Motion to approve the October 28, 2024 meeting minutes.

ACTION: Motion made by David Gee, second Jeff Zariczny --- Motion Passed.

3. BILLS AND ACTION FOR PAYMENT

Motion to approve the bills for payment between October 29 – November 11, 2024, totaling \$11,564.86

ACTION: Motion made by David Gee, second Jeff Zariczny --- Motion Passed.

4. COMMUNICATION

4.1. Communication

4.1.1. Workmen's Comp claim

4.1.2. Assessment office notice

4.1.3. Board of Appeals notice

4.1.4. DEP NPDES permit

4.1.5. AmeriServ notice

4.1.5.1. BOS requested that as accounts mature to move the funds to the Money Market account until a decision is made around where to reinvest them. Two accounts mature in 2025, 1st matures 6/19/2025, 2nd matures 6/26/2025.

5. TOWNSHIP REPORTS

5.1. Police Department Report – nothing to report

5.2. Road Crew Report

5.2.1. Red Chevy is leaking antifreeze. Going to take it to Don Saporito for an analysis

5.2.2. Leaf picking is going well – 43 loads to-date

5.2.3. Mac is at R& W for new tires

5.3. Solicitor's Report

5.3.1. The Train Station restaurant is located on 3 unique parcels: 2 owned by James R Pratz, 1 owned by John R Abers.

Emily to respond to the letter from the Train Station requesting a charitable donation to inform them they will need to reach out to the property owners.

5.3.2. RTK is due 11/25/2024. Andrea is working with Emily to gather the information.

5.3.3. Police fees / Walmart – Andrea is still working with PSATS for date.

5.3.4. State Street project

5.3.4.1. Andrea is waiting on the signed easement agreement from Jerry Linden

5.3.4.2. Also waiting on PA Fish and Game for a permit

5.3.5. A letter was crafted and mailed to Scott Harrington about his noise complaint

5.3.6. Received written confirmation that the UC appeal was received

5.4. Treasurer's Report

Motion to accept the Treasurer's Report

ACTION: Motion made by David Gee, second Jeff Zariczny --- Motion Passed.

5.5. VFD Reports

5.5.1. Starbrick is sending monthly. NW has not been diligent in sending reports. Emily to reach out to NW with another request. Also to request that both departments attend the January 13, 2025 meeting to present financials.

5.5.2. Starbrick

5.5.2.1. Average 24 calls per month

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- 5.5.2.2. 62% are EMS calls
- 5.5.2.3. 8% are mutual aid
- 5.5.2.4. 24 unique volunteers

6. UNFINISHED BUSINESS

- 6.1. Storm water applications
 - 6.1.1. 3451 Follett Run Rd
- 6.2. State Police case update – no update was given
- 6.3. Policy manual updates
 - 6.3.1. Request that Emily summarize changes for the next meeting
- 6.4. Walmart calls – see 5.3.3
- 6.5. Tax exempt status – 4076C
 - 6.5.1. Requested that Emily reach out to Terry Konkle for assistance

7. NEW BUSINESS

- 7.1. Nuisance Properties
 - 7.1.1. RESOLUTION 2024-52 Nuisance 39 Hillside Dr was tabled until the next meeting
 - 7.2. Northwest pension
 - 7.2.1. Investment Objectives
- Motion** to select a 'Balanced' option (50-70% / 20-50% Fixed Income / 0-25% Alternative / 0-10% Cash).
- ACTION:** Motion made by David Gee, second Jeff Zariczny --- Motion Passed.
- 7.2.2. Payroll Issue
 - 7.3. Pump purchase
- Motion** to purchase refurbished pump for the mower.
- ACTION:** Motion made by David Gee, second Jeff Zariczny --- Motion Passed.
- 7.4. North Warren playground update
 - 7.4.1. Spoke with Amanda. They are still fundraising and will begin to use the funds in the spring.
 - 7.5. Auditor pay – this was tabled until the next meeting 11/25/2024
 - 7.6. 2023 Audit results
 - 7.7. Permit fees Driveway / Sluice pipe – Emily to prepare a Resolution for the next meeting 11/25/2024
 - 7.8. Savings account
 - 7.8.1. Proposal to move funds to savings from general fund
- Motion** to move \$300,000 to the PLGIT / PRIME account
- ACTION:** Motion made by David Gee, second Jeff Zariczny --- Motion Passed.
- 7.9. Building permit applications
 - 7.9.1. 10 Plumber St

8. PUBLIC COMMENTS

9. OTHER MATTERS AND BOARD MEMBER COMMENTS

10. ADJOURNMENT

Motion to adjourn.

ACTION: Motion made by David Gee, second Jeff Zariczny --- Motion Passed. Meeting adjourned at 5:04 PM.

Respectfully Submitted,
Emily Onuffer
Secretary-Treasurer

