

BOARD OF SUPERVISORS MEETING MINUTES

Monday, February 10, 2025 4:00 p.m.

1. **CALL TO ORDER** – Chairman Jeff Zariczny called the meeting to order and led with the Pledge of Allegiance at 4:00 PM.
 - 1.1. *Present:* Chairman Jeff Zariczny, Vice-Chairman David Gee, Board member Vince Duckett, Secretary-Treasurer Emily Onuffer, Road Foreman Joe Papalia, Police Chief Jason Peters, Solicitor Andrea Stapleford.
 - 1.2. *Absent:*
 - 1.3. *Guests:* Ken Reiff, Ralph McIntyre
 - 1.4. Public Comment
 - 1.4.1. Ken Reiff inquired about the mining operation, Allegheny Aggregate, on Jackson Run Rd. He wanted to understand why the Township was not in favor of the operation because he saw it as a source of revenue. Jeff expressed that the proposal and approval could have been handled better by first reaching out to neighbors so they were in the loop and had a way to express their concerns. David Gee reiterated the following Township concerns:
 - 1.4.1.1. Increased traffic on Jackson Run Rd
 - 1.4.1.2. Protection of Jackson Run Creek
 - 1.4.1.3. Unhappy neighbors
 - 1.4.2. Ralph McIntyre inquired about the Township's engineer's comments about the fence on his neighbor's property. Jeff brought the Township's concerns to the WC Planning and Zoning Committee, but the committee stated they were not interested in making changes to the current ordinance. Ralph appreciated the feedback and closed by saying that his property would sell eventually and wished his neighbor well.
2. **REVIEW OF PREVIOUS MINUTES**

Motion to approve the January 27, 2025 meeting minutes.

ACTION: Motion made by David Gee, second Vince Duckett --- Motion Passed.
3. **BILLS AND ACTION FOR PAYMENT**

Motion to approve the bills for payment between January 28 – February 10, 2025 = \$9,132.88 from ARP fund and \$22,391.12 from General Fund, totaling \$31,524.00

ACTION: Motion made by David Gee, second Vince Duckett --- Motion Passed.
4. **COMMUNICATION**
 - 4.1. Communication
 - 4.1.1. Jessica Salapek race 5/10/2025 9:00AM

Motion to approve the Jessica Salapek Race on 5/10/2025.

ACTION: Motion made by David Gee, second Vince Duckett --- Motion Passed. Emily to send a letter to Brian Salapek.
 - 4.1.2. Rossbacher renewal quote
 - 4.1.2.1. Emily to follow-up with Nicole and ask about how the VFDs are covered.
 - 4.1.3. NW playground update
 - 4.1.4. Funding pause restraining order
 - 4.1.5. AmeriServ 2024 statement
 - 4.1.6. Uniform contract letter
 - 4.1.6.1. Contract negotiation meetings must begin prior to 6/30/2025. Jeff, David, Emily and Randy, plus another uniform employee will be on the negotiation committee. Meeting times will need to accommodate David's teaching schedule.
 - 4.1.7. TAWC 2025 request
 - 4.1.7.1. The TAWC fiscal year is from July 1 – June 30. The Township donated \$1,500 for the 7/1/2024 – 6/30/2025 fiscal year. The monies were sent in August 2024. There is \$1,500 in the 2025 Township budget earmarked for TAWC.
 - 4.1.8. PA One Call 2024 refund \$128.94
5. **TOWNSHIP REPORTS**
 - 5.1. Police Department Report

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- 5.1.1. Jason looked into PA Dept of Ag for grant monies to purchase a new car to replace the 2013 Chevy Caprice which Jason expects to be able to sell on Municibid for \$7k - \$10k. The PA Dept of Ag does not have any money available. However, they offer a loan at 4.1% interest. There is \$6,250 in the 2025 budget set aside for 1 year's loan payments. Jason would like to replace a vehicle every 6 years, with a 2-year rolling schedule. Currently, in addition to the 2013 Chevy Caprice, the PD has a 2020 Ford Explorer and a 2024 Ford F150.

5.2. Road Crew Report

- 5.2.1. Jeff asked Joe to reach out to PennDot so that he can be included in the final sign-off for the Starbrick Route 6 project.
- 5.2.2. The Township is going to run out of road salt before mid-February. The Township is short because the previous secretary did not complete the paperwork for the 2024 salt contract. What has been used so far this season was left over from previous years' excess. Joe thinks the Township will need an additional 22 tons to get through the rest of the season. Joe has reached out to neighboring townships and has found 2 that would be willing to loan us salt, to be replaced when the 2025 contracted salt is delivered.
- 5.2.3. The road crew have used over 2,000 tons of skid so far this season.
- 5.2.4. The snow trucks have been out 41 times to-date this season versus only 7 times all of last season.

5.3. Solicitor's Report

- 5.3.1. A Right-To-Know request was sent to the Township from Mrs. Jennifer Signorino. Andrea has completed the necessary research for the response. She will email it to Emily so that the response can be sent by the required deadline of 2/11/2025.
- 5.3.2. Andrea met with Chief Peters, Vince Duckett and Ed Seebeck about the 3296 Jackson Run Rd court case. The hearing is scheduled for February 27, 2025. Andrea will review the file February 19, 2025.

5.4. Treasurer's Report

Motion to approve the January 2025 Treasurer's Report.

ACTION: Motion made by David Gee, second Vince Duckett --- Motion Passed.

5.5. VFD Report

- 5.5.1. Emily shared report data for the Starbrick VFD.
- 5.5.2. The NW VFD has a new chief, Jerry Hammerbeck. Emily emailed Jerry requesting reports.

6. UNFINISHED BUSINESS

6.1. Amended RESOLUTION 2025-07

Motion to amend RESOLUTION 2025-07 Police Pension Plan participant contributions.

ACTION: Motion made by David Gee, second Vince Duckett --- Motion Passed.

6.2. New computer install update

- 6.2.1. Mark Lucas stopped by the PD to discuss the layout of the new server cage as well as the roll out of the laptops and towers. Chief requested that the outdated laptops be donated to a local charity. Mark will provide a value for them.

7. NEW BUSINESS

7.1. ~~RESOLUTION 2025-08 Financial Assistance Paws Along the River~~

- 7.1.1. This was accidently included on the agenda.

7.2. Election prep spreadsheet

- 7.2.1. The BOS had questions about David Gee's requirement to run again for the final 2 years of Ed Seebeck's term. David is fulfilling the final 4 years of Ed Seebeck's 6-year term.
- 7.2.2. Jeff asked Emily to get clarification from Margia Hansen. Additionally, it was requested that letters are sent out to each person listed on the spreadsheet.

7.3. 2023 Liquid Fuel Audit

- 7.3.1. The Township's Liquid Fuel account is being audited by the Department of the Auditor General for the year 2023. The auditor is scheduled to begin the audit on Tuesday, February 11, 2025.

8. PUBLIC COMMENTS

9. OTHER MATTERS AND BOARD MEMBER COMMENTS

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- 9.1. Jeff proposed that the Township consider creating a new fence ordinance. Emily is to find the rescinded ordinance and share it with the supervisors to help prepare for the next steps. This item will be added to the 2/24/2025 meeting agenda.
- 9.2. David Gee reported that he added attended the NWMA's February meeting. It was his first meeting as a board member. The NWMA assured David that the roads in the Hillcrest Development will be brought back up to standards after the water project is completed. Jeff asked Joe to be a part of that discussion to ensure the Township's standards are met.
- 9.3. EXECUTIVE SESSION so that Andrea could share legal advice about a Right-to-Know request.
 - 9.3.1. Entered 5:22 PM, ended 5:53 PM

10. ADJOURNMENT

Motion to adjourn.

ACTION: Motion made by Vince Duckett, second David Gee --- Motion Passed. Meeting adjourned at 5:56 PM.

Respectfully Submitted,

Emily Onuffer

Secretary-Treasurer



