

BOARD OF SUPERVISORS MEETING MINUTES

Monday, September 9, 2024 4:00 p.m.

- 5.5.1. Starbrick – received reports. A request was made to Emily to present the reports in an easily consumable format.
- 5.5.2. North Warren – no reports were received.

6. UNFINISHED BUSINESS

- 6.1. Personnel
 - 6.1.1. Road crew member – see the Road Crew Report
- 6.2. Storm water applications – there were no new storm water applications
- 6.3. Noise ordinance
 - 6.3.1. After much discussion, it was determined that the Township will not be adopting a noise ordinance at this time.
- 6.4. Municibid update
 - 6.4.1. 3 different persons asking questions
 - 6.4.1.1. Lowered the opening bid to \$40k.
 - 6.4.1.2. More pictures were added to the website 9/13/2024.
- 6.5. State Police case update – Executive Session – no updates
- 6.6. Lawsuit with the City of Warren – Executive Session
 - 6.6.1. Met with attorneys last week. All items requested by the firm have been forwarded to them.
- 6.7. Policy manual updates
 - 6.7.1. The Supervisors are tasked with reviewing the document prior to the next BOS meeting.
- 6.8. PA Costars EV Charging Station – this has been tabled and can be removed from the next meeting's agenda.
- 6.9. Walmart calls
 - 6.9.1. Andrea is still researching options.

7. NEW BUSINESS

- 7.1. 2025 MMO
 - 7.1.1. Emily to forward
- 7.2. WN-005-751500-000
- 7.3. Nuisance properties
 - 7.3.1. 21420 Rt 6 – Brookside
 - 7.3.1.1. RESOLUTION 2024-45 Nuisance 21420 Rt 6
 - 7.3.1.2. Pictures and letter in folder
 - Motion** to adopt resolution 2024-45 Nuisance 21420 Rt 6
 - ACTION:** Motion made by Vince Duckett second by David Gee --- Motion passed
 - 7.3.2. 3640 Jackson Run Rd
 - 7.3.2.1. RESOLUTION 2024-44 Nuisance 3640 Jackson Run Rd
 - 7.3.2.2. Pictures and letter in folder
 - Motion** to adopt resolution 2024-44 Nuisance 3640 Jackson Run Rd
 - ACTION:** Motion made by David Gee, second Vince Duckett --- Motion passed
 - 7.3.3. 4016 Jackson Run Rd
 - 7.3.3.1. RESOLUTION 2024-42 Nuisance 4016 Jackson Run Rd
 - 7.3.3.2. Pictures and letter in folder
 - Motion** to adopt resolution 2024-42 Nuisance 4016 Jackson Run Rd
 - ACTION:** Motion made by David Gee, second Vince Duckett --- Motion passed
 - 7.3.4. 4339 Jackson Run Rd
 - 7.3.4.1. RESOLUTION 2024-43 Nuisance 4339 Jackson Run Rd
 - 7.3.4.2. Pictures and letter in folder
 - Motion** to adopt resolution 2024-43 Nuisance 4339 Jackson Run Rd
 - ACTION:** Motion made by Vince Duckett second by David Gee --- Motion passed

8. PUBLIC COMMENTS

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1. **CALL TO ORDER** – Chairman Jeff Zariczny called the meeting to order and led with the Pledge of Allegiance at 4:00 p.m.
 - 1.1. *Present:* Chairman Jeff Zariczny, Vice-Chairman David Gee, Supervisor Vince Duckett, Secretary-Treasurer Emily Onuffer, Road Foreman Joe Papalia, Attorney Andrea Stapleford, Officer Charles Anderson, Officer Jason Woodin.
Absent: Police Chief Jason Peters
 - 1.2. *Guests in attendance:* There were no guests in attendance.
 - 1.3. *Public Comment:* There were no public comments
2. **REVIEW OF PREVIOUS MINUTES**

Motion to approve the August 26, 2024 meeting minutes.
ACTION: Motion made by David Gee, second Vince Duckett--- Motion Passed.
3. **BILLS AND ACTION FOR PAYMENT**
 - 3.1. Between August 26 – September 9, 2024
 - 3.1.1. General Fund \$39,256.53
 - 3.1.1.1. Things to note:
 - 3.1.1.1.1. Haines & Co \$1,536.00 is for expenses incurred by the SBVFD audit that was cancelled
 - 3.1.1.1.2. Suit-Kote \$8,115.00 will be reimbursed from County Aid
 - 3.1.2. Liquid Fuels Fund \$29,185.78
 - 3.1.3. Total \$68,442.31

Motion to approve the bills for payment between August 26 – September 9, 2024
ACTION: Motion made by David Gee, second by Vince Duckett --- Motion passed
4. **COMMUNICATION**
 - 4.1. Communication
 - 4.1.1. Assessment office
 - 4.1.2. Columbia Gas
 - 4.1.3. PSATS UC vote
 - 4.1.4. PA American Water test
 - 4.1.5. Carter Lumber
 - 4.1.6. Warren County Assoc of Township Officials
5. **TOWNSHIP REPORTS**
 - 5.1. Police Department Report
 - 5.1.1. Aggressive Driver Program ended
 - 5.1.2. Added the office email to the PSTG system so that we receive deposit notifications
 - 5.1.3. DUI patrols happened this past weekend and will happen next weekend.
 - 5.2. Road Crew Report
 - 5.2.1. Purchased new school bus signs for Raspberry Lane.
 - 5.2.2. Skid is being prepped for winter
 - 5.2.2.1. Have 180 tons of salt leftover from last winter to use. If more is needed, the Township will borrow from a neighboring township.
 - 5.2.3. Hired Jerry Jones to fill the vacant road crew role.

Motion to hire Jerry Jones at \$18.00 per hour for a 90-day probation period.
ACTION: Motion made by David Gee, second Vince Duckett--- Motion Passed.
 - 5.3. Solicitor's Report
 - 5.3.1. Andrea and Emily need to get together to respond to the most recent RTK request. Emily had requested a 30-day extension.
 - 5.4. Treasurer's Report

Motion to accept the July Treasurer's Report.
ACTION: Motion made by David Gee, second by Vince Duckett --- Motion passed
 - 5.5. VFD Reports

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9. OTHER MATTERS AND BOARD MEMBER COMMENTS

10. ADJOURNMENT

Motion to adjourn.

ACTION: Motion made by Vince Duckett second by David Gee --- Motion Passed. Meeting adjourned at 5:45 PM.

Respectfully Submitted,

Emily Onuffer

Secretary-Treasurer


