

BOARD OF SUPERVISORS MEETING MINUTES

Monday, September 23, 2024 4:00 p.m.

1. **CALL TO ORDER** – Chairman Jeff Zariczny called the meeting to order and led with the Pledge of Allegiance at 4:02 p.m.
 - 1.1. *Present:* Chairman Jeff Zariczny, Vice-Chairman David Gee, Supervisor Vince Duckett, Secretary-Treasurer Emily Onuffer, Road Foreman Joe Papalia, Attorney Andrea Stapleford, Police Chief Jason Peters
 - 1.2. Guests in attendance: John Hamm
 - 1.3. Public Comment: There were no public comments
2. **REVIEW OF PREVIOUS MINUTES**

Motion to approve the September 9, 2024 meeting minutes.
ACTION: Motion made by Jeff Zariczny, second David Gee --- Motion Passed.
3. **BILLS AND ACTION FOR PAYMENT**
 - 3.1. There were no bills to approve.
4. **COMMUNICATION**
 - 4.1. Communication
 - 4.1.1. Nathan Street check received for reimbursement from the Zimmermans. Emily to reach out to the Cooks for payment.
 - 4.1.2. Warren County Board of Appeals
 - 4.1.2.1. North Star Lodge
 - 4.1.2.2. Brian Marriotti
 - 4.1.3. Drilling Notice for Glade Township
 - 4.1.4. State aide allocation supporting the Volunteer Fire Relief Association was deposited 9/18/2024, in the amount of \$19,743.09. Emily to disburse funds to each VFD and file from 706B before 11/10/2024.
5. **TOWNSHIP REPORTS**
 - 5.1. Police Department Report
 - 5.1.1. There will be an Identity Theft presentation 10/3/2024 in the Township conference room.
 - 5.1.1.1. Emily to add to website and FB
 - 5.1.1.2. AAA has been advertising this event
 - 5.2. Road Crew Report
 - 5.2.1. The old dysfunctional pipe on Nathan Street was replaced with new pipe. The construction area was graded and seeded as well.
 - 5.2.2. The school bus stop on Preston is causing issue because there is a blind spot.
 - 5.2.2.1. Jason will reach out to the school bus company to have them move the pick-up area.
 - 5.2.3. Steve Halmi sent over the preliminary plans for the State Street project
 - 5.2.3.1. The project needs an outflow permit
 - 5.2.3.2. The township road crew will do the work on this project except for the excavator work.
 - 5.2.3.3. There is a \$20k budget for materials
 - 5.2.4. The new hire road crew member did not work out. Joe has 2 new applicants to talk to.
 - 5.2.5. The International sold through Municibid for \$40k and will be picked up ASAP.
 - 5.2.6. The new plow truck is waiting for the new wing plow. Joe will pay a visit to the garage to see if they have a new delivery date.
 - 5.3. Solicitor's Report
 - 5.3.1. Andrea mailed the RTK letter to John Hanson on Thursday.
 - 5.3.2. There is a scheduled status meeting for the Launer case on 10/21/2024 9AM.
 - 5.3.3. Andrea is working with Steve Halmi to get the Highway Occupancy Permit for the Kinzua FCU project.
 - 5.3.4. Andrea requested Emily's PSATS login so that she could do some more investigative work on how other small townships are handling excessive police call out fees to big businesses like Walmart.
6. **UNFINISHED BUSINESS**

BOARD OF SUPERVISORS MEETING MINUTES

Monday, September 23, 2024 4:00 p.m.

6.1. Personnel

6.1.1. Road crew member – covered in 5.2.4

6.2. Storm water applications

6.3. Municibid update – covered in 5.2.5

6.4. State Police case update – Executive Session was entered into at 5:34PM and exited at 5:59PM.

6.5. Policy manual updates

6.5.1. A review of the BOS comments on the policy manual was shared. The BOS asked Emily to update the comments to the 2024 version of the policy manual.

6.6. Walmart calls – covered in 5.3.4

6.7. 2025 MMO

Motion to approve the 2024 MMO.

ACTION: Motion made by David Gee, second Vince Duckett --- Motion Passed.

7. NEW BUSINESS

7.1. ORDINANCE 2024-01 to repeal Ord 2007-2 and all prior police pension ordinances

7.1.1. This Ordinance was not repealed because it was not appropriately advertised. Will add to the agenda for the 10/14/2024 meeting.

7.2. RESOLUTION 2024-46 Police Pension Plan participant contributions

Motion to approve RESOLUTION 2024-46 Police Pension Plan participant contributions.

ACTION: Motion made by David Gee, second Vince Duckett --- Motion Passed.

7.3 RESOLUTION 2024-47 Non-Uniform Pension Plan is adopted

Motion to adopt RESOLUTION 2024-47 Non-Uniform Pension Plan

ACTION: Motion made by David Gee, second Vince Duckett --- Motion Passed.

8. PUBLIC COMMENTS

8.1. John Hamm inquired about the creation of the noise ordinance. Jeff Zariczny responded letting Mr. Hamm know that the creation of a new ordinance has been tabled at this time due to a fear that the ordinance would be impossible to enforce and would cost the Township a lot of money in attorney's fees.

8.1.1. Jason is to check back with the property owner to ensure he has put into place the previous items he stated he would do.

9. OTHER MATTERS AND BOARD MEMBER COMMENTS

10. ADJOURNMENT

Motion to adjourn.

ACTION: Motion made by Vince Duckett second by David Gee --- Motion Passed. Meeting adjourned at 6:00 PM.

Respectfully Submitted,

Emily Onuffer

Secretary-Treasurer

