

# BOARD OF SUPERVISORS MEETING AGENDA

**Monday, June 23, 2025 4:00 p.m.**

1. **CALL TO ORDER** – Chairman Jeff Zariczny called the meeting to order and led with the Pledge of Allegiance at 4:00 PM.
  - 1.1. *Present:* Chairman Jeff Zariczny, Vice-Chairman David Gee, Board member Vince Duckett, Police Chief Jason Peters, Secretary-Treasurer Emily Onuffer, Road Foreman Joe Papalia, Solicitor Andrea Stapleford.
  - 1.2. *Guests in attendance:* Skip Jacobson, Dan Clinton
  - 1.3. Public Comment:
    - 1.3.1. Mr. Clinton was in attendance, inquiring about the drainage work being done on State Street. He said the storm drain on S. State Street has been broken for years. It was explained to him that once the current project was completed Joe would create a plan to correct the drainage issues that affect his yard.
    - 1.3.2. Skip was in attendance to provide an update on the paving project in the Hillcrest Development. It is scheduled for the week of July 9<sup>th</sup>. Joe commented that the contractor needs to first fill in all the cuts with asphalt prior to paving the road. Jeff requested 'proof-rolling'.
2. **REVIEW OF PREVIOUS MINUTES**

**Motion** to approve the June 9, 2025, meeting minutes.  
**ACTION:** Motion made by David Gee, seconded Vince Duckett, --- Motion Passed
3. **BILLS AND ACTION FOR PAYMENT**

**Motion** to approve the bills for payment between June 10 - 23, 2025, totaling \$3,367.31  
**ACTION:** Motion made by Vince Duckett, seconded by David Gee, --- Motion Passed
4. **COMMUNICATION**
  - 4.1. Communication
    - 4.1.1. Warren State Hospital – boiler upgrades
    - 4.1.2. Annual wastewater reports
      - 4.1.2.1. 1331 Weiler Rd
      - 4.1.2.2. 4926 Follett Run Rd
      - 4.1.2.3. 400 Grass Flats Rd
      - 4.1.2.4. 146 Miller Hill Rd
    - 4.1.3. PSATS newsletter
5. **TOWNSHIP REPORTS**
  - 5.1. Police Department Report
    - 5.1.1. 123 Jackson Run Rd needs a letter sent about mowing their grass, Jason to get a picture to be mailed with the letter.
    - 5.1.2. Business as usual
  - 5.2. Road Crew Report
    - 5.2.1. The Thomas / Timothy residents' feud is ongoing. Joe shared two maps, the first from 1950 and the second from earlier this year, that showed Jackson Run had been relocated. The older map shows the right-of-ways extending to Jackson Run. Emily is to pull deeds for the properties in question to see if the right-of-way is included.
    - 5.2.2. The owner of 19 Plumber Street is upset that the survey marker in his yard was hit by a snowplow. He is requesting that the Township survey the property to ensure it is put in the correct spot. This request was denied.
  - 5.3. Solicitor's Report
    - 5.3.1. A working session to work through all the outstanding ordinances is scheduled for the week of July 9<sup>th</sup>.
    - 5.3.2. Joe asked for clarification about the \$44k that is to be paid to NWMA for the road work in the Hillcrest Development. Andrea stated that no new bid was required as the money will be paid to NWMA and not to the contractor.
  - 5.4. Complaint Report – reviewed by the supervisors
  - 5.5. Stormwater Report
    - 5.5.1. No files but Allegheny Coupling is planning an addition.
6. **UNFINISHED BUSINESS**
  - 6.1. Fence ordinance – moved to the ordinance working session in July.
  - 6.2. Nuisance updates – no updates this meeting.

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6.3. Bike trail

6.3.1. Emily to let Josh know that the Township's asphalt zipper is too big to use for milling the bike trail.

6.4. Website makeover

6.4.1. The new website is live and looks great.

**7. NEW BUSINESS**

7.1. Burning ordinance – moved to the ordinance working session in July.

7.2. Adding trash pick-up to sewer bills – moved to the ordinance working session in July.

7.3. Subdivisions

7.3.1. Winters

7.3.2. Clark/Campbell

**8. PUBLIC COMMENTS**

**9. OTHER MATTERS AND BOARD MEMBER COMMENTS**

**10. ADJOURNMENT**

Motion to adjourn.

**ACTION:** Motion made by Vince Duckett, seconded by Dave Gee, --- Motion Passed, --- Meeting adjourned at 5:11 PM.

