

CTMA BOARD MEETING AGENDA

Wednesday, September 18 5:00PM

1. **CALL TO ORDER** – Chairman Jason Peters called the meeting to order at 5:00PM.
 - 1.1. Present: Jerry Heltzel, Lou Dussia, Jason Peters, Vince Duckett, Andrea Stapleford, Jim English, and Emily Onuffer.
 - 1.1.1. Guests in attendance: There were no guests in attendance.
 - 1.2. Public Comment
2. **REVIEW OF PREVIOUS MINUTES**
 - 2.1. **Motion** to approve the August 21, 2024, meeting minutes as presented.
ACTION: Motion made by Lou Dussia, second by Jerry Heltzel --- Motion passed.
3. **BILLS AND ACTION FOR PAYMENT**

Motion to approve the bills for payment between August 22 – September 18, 2024 totaling \$61,253.94
ACTION: Motion made by Jason Peters, second by Vince Duckett --- Motion passed
4. **COMMUNICATION**
 - 4.1. Solicitor's Report
 - 4.1.1. Letter to John Aranyos about the outstanding fees that are past due for the Brookside property was mailed. Andrea has not received a response. A court date has been set.
 - 4.1.2. Andrea requested more backup information for the complaint concerning Randy and Leslie Pierce.
 - 4.1.3. Andrea presented verbiage to increase the late fees for sewer accounts from \$14.00 plus interest to \$20.00.
Motion to accept the unnamed resolution to raise fees from \$14.00 plus interest to \$20.00 as of 1/1/2025.
ACTION: Motion made by Lou Dussia, second by Jason Peters --- Motion passed.
 - 4.1.4 Request to Emily to present actual costs for the CTMA to hook up a new customer.
 - 4.2. Delinquent Accounts
Motion to send account number 765921 to the attorney for collection.
ACTION: Motion made by Lou Dussia, second by Jerry Heltzel --- Motion passed.
 - 4.3. Correspondence
 - 4.3.1. Keystone Tap magazine
 - 4.3.2. Center for Rural PA survey
 - 4.3.3. Region 7 Fall Meeting
 - 4.3.4. Overdraft
5. **TOWNSHIP REPORTS**
 - 5.1. Treasurer's Report
Motion to accept the August 2024 Treasurer's Reports.
ACTION: Motion made by Lou Dussia, second by Vince Duckett --- Motion passed
6. **UNFINISHED BUSINESS**
 - 6.1. Big pump house generator
 - 6.1.1. Mailed 50% deposit 8/29/2024.
 - 6.2. West Penn Oil pump concern
 - 6.2.1. Jason replied to Larry.
7. **NEW BUSINESS**
 - 7.1. 2025 Budget
Motion to approve the 2025 Budget as presented.
ACTION: Motion made by Jason Peters, second by Jim English --- Motion passed
 - 7.2. 1282 River Rd
 - 7.2.1. Tabled until the next meeting 10/16/2024.
 - 7.3. Q3 Mobile Home Park Report

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7.3.1. Leaving count as is.

7.3.2. Emily to send a letter to Riverview Communities about changes to the new construction on that property.

8. PUBLIC COMMENTS

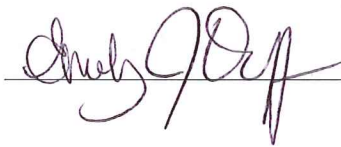
9. OTHER MATTERS AND BOARD MEMBER COMMENTS

10. ADJOURNMENT

Motion to adjourn.

ACTION: Motion made by Jason Peters, second Vince Duckett --- Motion Passed. Meeting adjourned at 5:48PM.

Respectfully Submitted,
Emily Onuffer
Secretary-Treasurer

A handwritten signature in purple ink, appearing to read "Emily Onuffer", is written over a horizontal line.